 MINUTES - open

** 22nd March** **2018**

 **17.00 – 18.00**

 **Tomlinson Centre - Queensbridge Rd, London E8 3ND**

**Attendance:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Member Name** | **Initials** | **Attendance****P= Present,****A= Absent,****Aa= Apologies sent.** | **Attendance this financial year** |
| **Raj Radia (chair)** | **RR** | Related image | **6 of 6** |
| **Stewart Evans** | **SE** | Related image | **6 of 6** |
| **Kirit Shah** | **KS** | Related image | **6 of 6** |
| **Peter Muska** | **PM** | Related image | **5 of 6** |
| **Anish Patel** | **AP** | Related image | **5 of 6**  |
| **Parag Oza** | **PO** | Related image | **4 of 6** |
| **Dee Fasan**  | **DF** | **Aa** | **5 of 6** |
| **Sunil Patel** | **SP** | Related image | **6 of 6** |
| **Kirit Sonigra**  | **KSo** | Related image | **4 of 6** |
| **Nickil Patel** | **NP** | Related image | **6 of 6** |
| **Kerry Webb**  | **KW** | **Aa** | **2 of 6** |
| **In Attendance** |
| **Hitesh Patel (CEO)** | **HP** | Related image |  |
| **Stuart Brown (Minute taker)** | **SB** | Related image |  |

**1. LPC membership**

**Declarations and Conflict of Interest:**

None were noted.

**2. Minutes from 11th JAN 2018 - Closed Section**

 **ACCURACY**

 **MOS and MAS**

The previous statement “HP stated that Rita Patel and Wayne Rouse had attended the PL meeting in November 2017 and this had been a more useful meeting and Rita had stated that the MAS and MOS were not going to be decommissioned.” Should be changed to:

*“HP stated that Rita Patel and Wayne Rouse had attended the PL meeting in November 2017 and this had been a more useful meeting and Rita had stated that the MAS and MOS were going to be reviewed”.*

**Matters arising -**

**Actions of last meeting -**

Margin Survey and Single Activity Fee – VAT questions.

 HP stated that there had been no update on this.

|  |  |  |  |
| --- | --- | --- | --- |
| **Action no.** | **Description** | **Who to action** | **Complete** |
| **1****Previous** | **To wait for an answer to the VAT element question wrt. the single activity fee.** | **HP** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Action no.** | **Description** | **Who to action** | **Completed** |
| **2****Previous** **Action** | **To send out a message to C&H contractors to ask them to contact the LPC should they receive an invitation to participate in a margin survey.** | **HP** |  |

**Pharmacy2u**

Previous Action – HP to look at GP surgery websites in C&H to check whether they have been constructed by Pharmacy2u’s company “neighbourhood direct”.

HP stated that only one C&H GP surgery had been affected by this and the CCG had been informed.

**LPC Strategy Workflow update:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Action no.** | **Description** | **Who to action** | **Completed** |
| **3** | **To update the PSNC self-assessment tool.** | **HP/SE** |  |

**3. LPC Election update**

 **HP highlighted the following:**

* PO would no longer be an LPC member – he would be replaced by Emma Stevens (a non-Pharmacist).
* PM and DF would continue to be LPC members.
* SE has been reappointed for AIM but KW would not continue as an LPC member.
* AP will be stepping down.
* Muntazir Esat has been appointed as a new member.
* The other existing members all re-applied and had been re-appointed.

RR and HP thanked AP and PO for their service on the LPC.

HP stated that Chair, Vice chair and FAC member nominations would be received at the next meeting.

**4.** **Dates of next meetings 2018**

10th May

12th July

13th September

8th November